

KEYSTONE CENTRAL SCHOOL DISTRICT TAX OFFICE
86 ADMINISTRATION DR
SUITE 2
MILL HALL PA 17751
TELEPHONE: 570-893-4900 Option 8
FAX: 570-893-4635

February 2024

Local Services Tax (LST) Remittances for Keystone Central School District Municipalities
Please note that Local Service Tax liability is determined by the Municipality where the employee works.

Keystone Central School District Tax Office will collect the entire amount of the annual Local Services Tax for employees who work within the following Municipalities:

Allison Township (\$10)	Beech Creek Borough (\$10)	Beech Creek Township (\$10)
Castanea Township (\$52)	Chapman Township (\$52)	Colebrook Township (\$10)
Curtin Township (\$10)	Dunnstable Township (\$52)	East Keating Township (\$10)
Flemington Borough (\$52)	Gallagher Township (\$10)	Grugan Township (\$10)
Lamar Township (\$52)	Leidy Township (\$52)	Liberty Township (\$52)
Lock Haven City (\$52)	Logan Township (\$10)	Loganton Borough (\$10)
Mill Hall Borough (\$30)	Noyes Township (\$52)	Pine Creek Township (\$40)
Porter Township (\$10)	Renovo Borough (\$52)	Stewardson Township (\$10)
Woodward Township (\$10)		

Keystone Central School District Tax Office will collect the \$5 KCSD portion of the annual Local Services Tax and the Municipality will collect its \$5 portion for the annual Local Service Tax for employees who work within the following Municipality:

Greene Township (\$10)

****The Local Service Tax Remittances for the Keystone Central School District Tax Office should be addressed to:**

Keystone Central School District Tax Office
Local Services Tax
86 Administration Drive, Suite 2
Mill Hall PA 17751

The Municipality will collect the entire annual Local Services Tax for employees who work within the following Municipalities: (DO NOT remit any funds from employees who work in these Municipalities to the Keystone Central Tax Office. You must remit to the Municipality)

Bald Eagle Township (\$52)	South Renovo Borough (\$52)	Wayne Township (\$52)
----------------------------	-----------------------------	-----------------------

****The Remittance Addresses for the above Municipalities are found on the reverse side of this form****

**List of Tax Collectors for Municipalities
February 2024**

Work Locations where \$5 annually is remitted to KCSD Tax Office and \$5 annually is remitted to the Municipal Tax Collector

<u>Municipality</u>	<u>Tax Collector Name and Address</u>	<u>Phone Number/Email</u>
<u>Greene Township</u>	Mala Moore 4889 Long Run Rd Loganton PA 17747	570-725-3015 malamoore56@gmail.com

Work locations where the entire annual Local Service Tax is remitted to the Municipal Tax Collector

<u>Municipality</u>	<u>Tax Collector Name and Address</u>	<u>Phone Number/Email</u>
<u>Bald Eagle Township</u>	Kimberly Phillips 473 Sugar Run Rd Beech Creek PA 16822	570-726-6038 taxcollector@baldeagle township.com
<u>South Renovo Borough</u>	Diana Dorn 162 Pennsylvania Ave South Renovo PA 17764	570-660-3099 srenovoboro2110@gmail.com
<u>Wayne Township</u>	Jeri Goodbrod PO Box 554 McElhattan PA 17748	570-769-1698 jerigoodbrod@comcast.net

All employers with worksites within the Keystone Central School District are required to deduct the Local Service Tax from their employees.

- If the Local Service Tax in the Municipality is \$10, the tax may be withheld and remitted in a lump sum.
- If the Local Service Tax in the Municipality is greater than \$10, the tax must be collected on a pro-rata basis determined by the number of payroll periods established by an employer for a calendar year. Employers are only required to withhold the Local Service Tax on a payroll period basis for those payroll periods in which the taxpayer is employed.

Please make note of the Exemption Income Levels:

- If the Local Service Tax in the Municipality is \$10, employees earning less than \$1,000 for the calendar year are exempt from the tax.
- If the Local Service Tax in the Municipality is greater than \$10, persons whose total earned income and net profits from all sources within the PSD is less than \$12,000 for the calendar year are exempt from the tax.